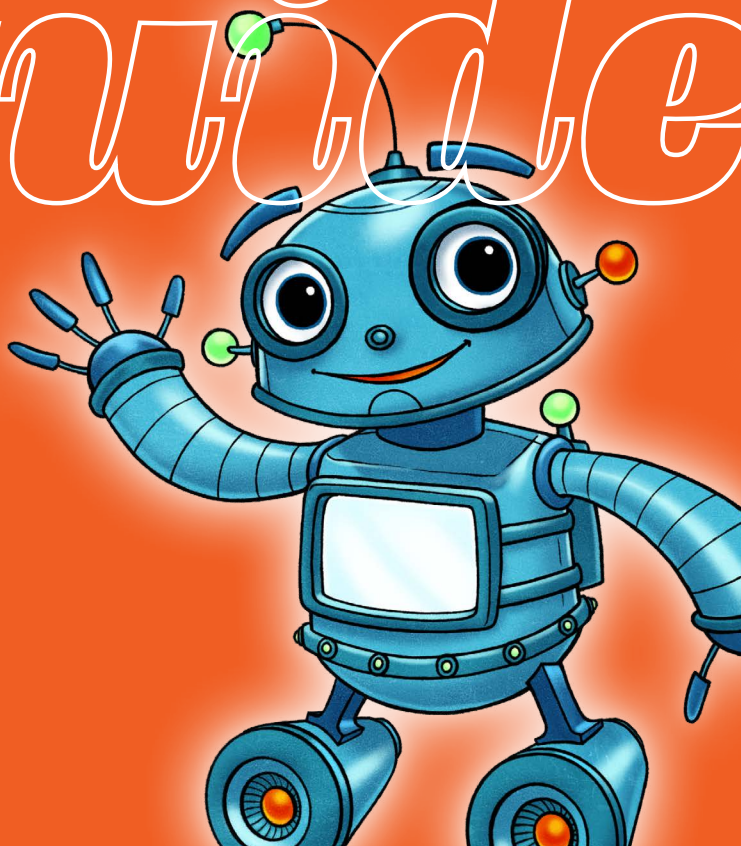




**imagine**  
Language & Literacy

# quick guide



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# 1

# Getting Started


## Educator and Student Login

Visit [login.imaginelearning.com](https://login.imaginelearning.com) to log in.

Students

Educators

Log in to your Student account



Scan QR code

or

Username

Username

Password

Password

Show

Site Code

Site Code

✓

✗

[Forgot your Site Code?](#)

Log in

USERNAME

PASSWORD

SITE CODE


*Site code is not necessary for educators.*

## Print Student Login Cards

Go to **Manage Students** or **Manage Groups**. Select the student(s) or group that you want login cards for and click **Print Login Cards**.

[STUDENT NAME]

SCAN QR CODE



USERNAME


[username]

PASSWORD

[password]

SITE CODE

[site code]

 [login.imaginelearning.com](https://login.imaginelearning.com)



## Computers and Devices:

To ensure a smooth student experience, test all devices in advance. For a complete list of supported devices and installation details, please visit [help.imaginelearning.com](https://help.imaginelearning.com).

## Headsets:

Imagine Language & Literacy is best utilized with headphones and a microphone, as students will need the microphone to record themselves reading.



# 2

## Teacher Dashboard

### Usage

Monitor students' usage toward the target goal.

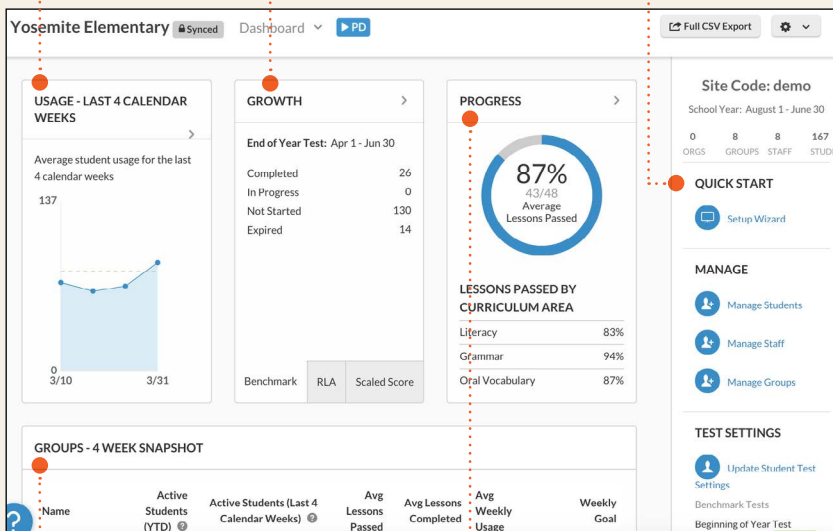
### Growth

Track students' Benchmark and Lexile growth.

**Note:** If Galileo® ELA Benchmark Assessment or the NWEA MAP® Assessment are administered, this growth tile will link to results.

### Quick Start

Import students, assign students to groups, and give access to programs.



### Students - Last Week Snapshot

Compare student activity and performance.

### Progress

See how many lessons were passed as a percentage of total completed.

## Need Additional Help?

Visit [help.imaginelearning.com](https://help.imaginelearning.com) to get answers to your questions about rostering, getting started, and more!

**How can we help you?**

Search the Help Center

Search

**Literacy**

Imagine Language & Literacy  
Imagine Español  
Imagine Reading

**Math**

Imagine Math PreK-2  
Imagine Math Grade 3+  
Imagine Math Facts

**Assessment**

Galileo K-12  
Galileo Birth-PreK

# 3

## Self-Managed Rostering


If you are self-rostering, follow the steps below. If you are using any other rostering process, visit [help.imaginelearning.com](https://help.imaginelearning.com) and click **Rostering**.

### 1 Start Setup Wizard.

Site Code: livepreview


School Year: August 1 - July 31


QUICK START

 Setup Wizard

To begin self-managed rostering, click Setup Wizard in the top right corner of the portal.

### 2 Select your import method.


**Import Students**  
 Select this option if you're comfortable uploading and manually manipulating rows in a comma separated value (CSV) file to accurately represent information. You will be guided step-by-step throughout the process.


**Add Students Manually**  
 Select this option to manually create new student records or add existing students to a group.

Use the Import Students option to upload students via spreadsheet.

Use the Add Students Manually option to create each student one at a time.

#### 2a If Import Students was selected, upload import file.

Choose Your Import File

The Setup Wizard helps you add student accounts and groups to the Imagine Learning Literacy Suite by importing create your own CSV import file, or you can use the Student Import Template provided below to populate an import data. The wizard helps you match the data fields in your import file to the data fields required by Imagine Learning how your data matches up before you import.

Your import file must include these required data fields:  
**For importing students:** First Name, Last Name, Username, Password, Grade Level, Student ID

[Download Student Import Template](#)

To import students via spreadsheet, download the Student Import Template, fill it out, and then upload it.

#### 2b Follow Setup Wizard.







Choose File    Match Data    Confirm Import    Import Summary    Assign Products

The Setup Wizard will guide you through the steps of the import process, including matching data fields, assigning students to groups (classrooms), assigning product access, and verifying student session times.

# 4

## Manage Students

Print login cards.

Check product access  
and group assignment.

**Manage Students**

Add Bulk Edit Delete Print Login Cards Assign to Group Assign Product Access

Add Filter Search st

	Name	Username	Password	Student ID	Session Time	Grade Level	Groups	Assigned Products	
<input type="checkbox"/>	Abrego, Sindy	fb3d54c365	imagine		20	Grade 2	1	Imagine Language & Literacy	
<input type="checkbox"/>	Andersen, Jimmy	9653f1e242	imagine		20	Grade 1	1	Imagine Language & Literacy	
<input type="checkbox"/>	Antonucci, Terica	af974d007b	imagine		20	K	1	Imagine Language & Literacy	

Click the pencil icon to  
edit student details.

Grade  
level

### Tasks:

- ✓ Check group and product assignment
- ✓ Edit student details
  - session time
  - grade level
  - first-language support
- ✓ Print login cards

Edit Student

Locked fields on this record are controlled by your Student Information System.

First Name Last Name Student ID Alternate ID Grade Level

Sindy Abrego Student 1 Alternate ID Grade 2

Username Password

fb3d54c365 Imagine

Organizations

Yosemite Elementary

Groups

Second Grade ELL Class (Yosemite Elementary)

Product Settings

Session Time Language Support: Language & Literacy

20 English

Session  
time

Language  
support

# 5

## Student Sessions

Students who use the program with fidelity are more likely to achieve optimal results. Imagine Learning makes the following usage guidelines:

Pre-K-K: **15 Minutes**  
Grade 1-2: **20 Minutes**  
Grade 3+: **25 Minutes**

Students on or above grade level:  
**2 sessions per week**  
Students below grade level:  
**3 sessions per week**

### First-Language Support

Imagine Language & Literacy provides strategic first-language support in 15 languages to facilitate and enhance English language learning. As students become more proficient in English, this language support gradually fades.



Spanish

Korean

Arabic

Cantonese

Portuguese

Vietnamese

Somali

Hmong

French

Mandarin

Russian

Tagalog

Haitian Creole

Japanese

Marshallese

### Navigation Buttons



**Submit  
Answer**



**Next  
Question**



**Repeat  
Activity**



**Repeat  
Directions**



**"Let's Go"**  
(to the next activity)



**Pause**



**Translate**  
(when first-language  
support is enabled)

# 6

## Student Experience

### Student Placement and Growth

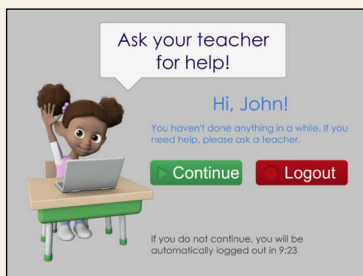
The first time students log in, they will take an adaptive Benchmark assessment. The information from the test determines which instructional activities the students see. Later in the school year, the students will take additional Benchmark tests that measure how they have progressed. The optional Reading Level Assessment provides a Lexile® measure.

It is essential that students take the placement test carefully and independently for the most accurate placement.

*Note: Your district/school might have chosen a different benchmark assessment option, either the Galileo® ELA Benchmark Assessment or the NWEA MAP® Assessment. If so, visit [help.imaginelearning.com](http://help.imaginelearning.com) for more information about each benchmark assessment option.*

### Ask for Help

This message indicates that the student has not taken any action for a while. Resume the session by clicking **Continue**.



### Student Recording



**To record:**

1. Click the **microphone**.
2. **Read the passage** out loud.
3. Click the **stop** button.

**Note:** The student will not be able to turn the page until the above steps are completed.





# Student Engagement

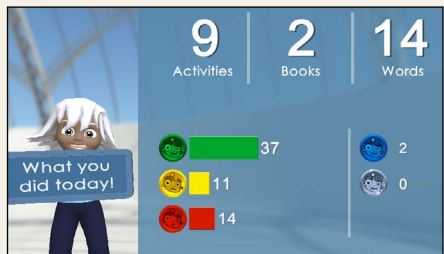
## Gaming Theory Design

Lively music, captivating videos, and engaging instructional games boost students' interest. Performance-based Booster Bits encourage increased student ownership. Students can then use their earned Booster Bits to customize their own exhibits in the Imagine Museum. Fast-paced content, self-monitoring tools, and opportunities for self-expression make learning fun.



## Motivational Features

Progress indicators, Booster Bits, and an End of Session screen offer consistent performance feedback for better self-assessment.





# Student Summary

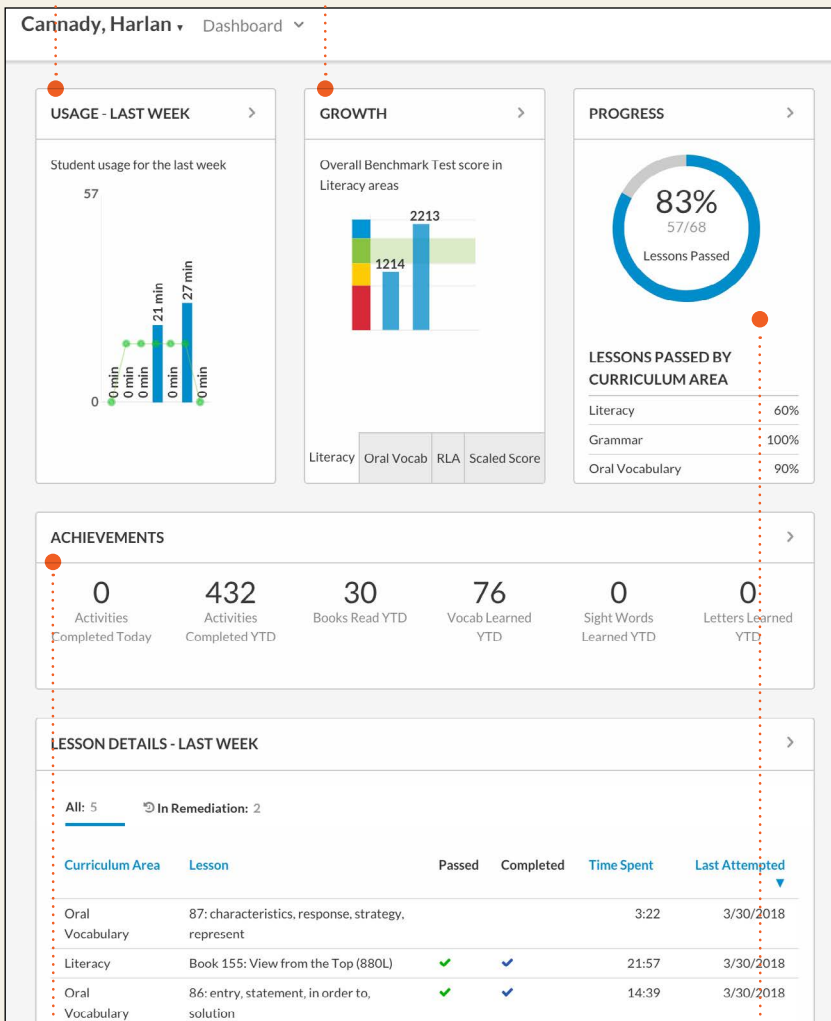
## Usage

Monitor student usage toward the weekly goal.

## Growth

Track student growth through in-product assessment reporting.

**Note:** Embedded Adaptive Assessment shown.



## Achievements

Celebrate reading and language accomplishments!

## Progress

See how many lessons were passed as a percentage of total completed.



# Teacher Resources

The Teacher Resources provide supplemental classroom activities, reteaching lesson plans, book texts, worksheets, flashcards, graphic organizers, and other printable materials that work hand-in-hand with the Imagine Learning digital curriculum in a blended learning environment. To access Teacher Resources, click **Teacher Resources** at the top of the teacher dashboard.



## TEACHER RESOURCES

Teacher Resources include supplemental classroom activities, worksheets, reading texts, graphic organizers, and other materials that work hand-in-hand with Imagine Learning digital curriculum in a blended learning environment.

### LITERACY



Learn uppercase and lowercase letters.



Learn rhyming, blending, phoneme position, and segmentation skills.



Learn letter sounds, consonant blends and digraphs, vowel teams, and more.



Learn early through advanced phonics skills.



Learn high-frequency sight words grouped by grade level.



Learn common spelling patterns.

### LANGUAGE



Learn basic vocabulary words grouped by topic.



Learn academic vocabulary words grouped by skill level and topic.



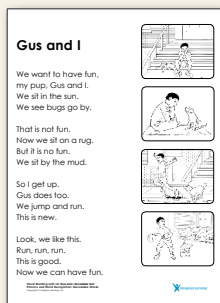
Learn basic and fluent conversational phrases and how to apply them in context.



Learn listening skills to identify parts of speech and understand spoken discourse.



Learn grammar and parts of speech.



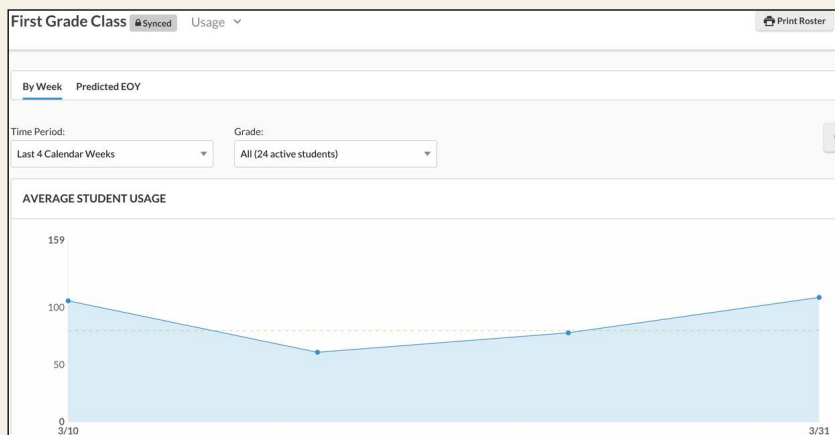
# 10 Reports

## 10 Reports

### Reporting Overview

The Imagine Language & Literacy interactive reporting suite provides you with tools that present complex information in a simple, easy-to-digest format. Providing effective student data on usage, progress, action areas, and growth, these tools enable you to focus your efforts in all the right places.

The **Usage** area shows usage patterns over time and tracks against weekly and yearly usage goals. Teachers in the classroom can quickly spot patterns where specific students may not be getting the usage they need.



The **Progress** area provides views into what lessons students are working on and how they are progressing in the skills being taught. You can view summary information for your whole class or drill down to see an individual student's Skills Inventory.

PROGRESS BY LESSON - ALL SCHOOL YEARS

✓

Completed

+

Skipped

3/5

Number of lessons completed out of total in level

	Pre-K		K		Grade 1							Grade 2		Grade 3		Grade 4		Grade 5		Grade 6			
Book Level			A	B	C	D	E	F	G	H	I	450L - 670L		630L - 790L		750L - 880L		830L - 970L		940L - 1080L			
Lesson Group	1	2	1	2	3	4	1	2	3	4	5	1	2	3	1	2	3	1	2	3	4	5	6
Andersen, Jimmy	→	→	→	→	→	→	→	→	→	→	→	✓	✓	3/6									
Branstetter, Lauralee	→	→	→	→	→	→	→	✓	✓	✓	✓	2/6											
Coronado, Rick	→	→	→	→	✓	✓	✓	✓	✓	✓	✓	3/6											
Dozier, Charlie	→	→	→	→	→	→	→	→	→	→	→	✓	✓	✓	✓	→	→	→	→	6/8			
Fitzwater, Harlan	→	→	→	→	✓	✓	✓	✓	✓	5/6	2/6												

# 11

# Action Areas Tool & Portfolio



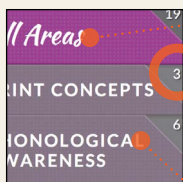
## Action Areas Tool

The Action Areas Tool offers critical insights into student progress by identifying areas of unfinished learning.

### ACTION AREAS

ALL AREAS		
SKILL GROUPS	STUDENTS	
23 students are struggling in one or more curriculum areas and may need your attention.		
+ Gill, Walter	8	with no progress
+ Arvin, Kiyoko	5	with no progress
+ Ridley, Jared	4	with no progress
+ Shuman, Randolph	4	with no progress
+ Albano, Susan	3	with no progress
+ Carter, Matt	2	with no progress

### View skills needing intervention



• The left navigation pane lists all curriculum areas.

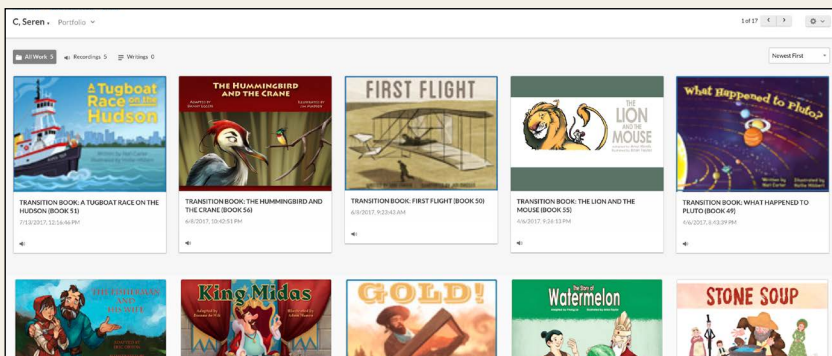
• This number denotes how many students would benefit from additional instruction or practice.



• Click a curriculum area and click **Intervention Tools** to view details, suggested activities, and printouts.

## Portfolio

The Portfolio provides a collection of student learning artifacts. Both audio recordings and constructed-writing responses can be reviewed online or downloaded to share with students and parents. Don't forget to award Booster Bits for great work!



# 12

# Activity Explorer & Playlist

The **Activity Explorer** and **Playlist** make it easier for teachers to provide students with the small group or individualized intervention most appropriate for them. Use the **Activity Explorer** to find activities by navigating through the friendly menu or by searching. The **Playlist** allows teachers to assign up to twelve activities to the whole class, a small group, or a single student. After students complete the playlist of activities, they will return to their individualized pathway.

**Imagine Language & Literacy Activity Explorer**  
Find activities to use in whole class instruction, intervention, student assignment, and more.

What are you teaching today?

**Literacy**

- ABC abc**  
Print Concepts  
Learn uppercase and lowercase letters.
- Phonological Awareness**  
Learn rhyming, blending, phoneme position, and segmentation skills.
- Letter Sounds**  
Learn letter sounds, consonant blends and digraphs, vowel teams, and more.
- Sight Words**  
Learn high-frequency sight words grouped by grade level.

**My Playlists**

- + New Playlist
- 3rd grade text group (2)
- Cite Text Evidence 1 (6)
- Cite Text Evidence Demo (4)
- Close Reading Practice (5)
- Compare and Contrast 3rd (3)
- compare and contrast AD (3)
- Compare/Contrast Literature (2)

Home / Activity Explorer / My Playlists

**Compare and Contrast** Add Activities

**Students Assigned**

Assign / Remove Students

**Active Students (5)**

- Cannady, Harlan**  
Date assigned: 7/08/2020  
Time spent: 00:00:00  
Activities played: 0/3
- Diaz, Dina**  
Date assigned: 7/08/2020  
Time spent: 00:00:00  
Activities played: 0/3
- Guillermo, Mandie**  
Date assigned: 7/08/2020  
Time spent: 00:00:00  
Activities played: 0/3

**Compare and Contrast**

You cannot edit this playlist because there are students assigned to it.

- Sort It Out**  
2 min Instruction
- Learn How to Compare and Contrast (Literature)**  
2 min Instruction
- Learn How to Compare and Contrast (Informational Text): Recycling**  
2 min Instruction
- Read On My Own: The Missing Present**  
5 min Practice

# 13

## Flexible Implementation Models

Imagine Language & Literacy provides support for a continuum of learning models, including resources for both online and offline learning. See page 6 for usage recommendations.

### IN-PERSON



### HYBRID



### VIRTUAL



### In-person Learning Model: Sample weekly schedule

Students physically attend school for five days a week.

Monday	Tuesday	Wednesday	Thursday	Friday
<b>20-minute center rotations:</b> <ul style="list-style-type: none"> <li>• Independent learning</li> <li>• Small-group instruction</li> </ul>	<b>Whole-class instruction</b>	<b>20-minute center rotations:</b> <ul style="list-style-type: none"> <li>• Independent learning</li> <li>• Small-group instruction</li> </ul>	<b>Whole-class instruction</b>	<b>20-minute center rotations:</b> <ul style="list-style-type: none"> <li>• Independent learning</li> <li>• Small-group instruction</li> </ul>

### Hybrid Learning Model: Sample weekly schedule

Students physically attend school for part of the week and do additional learning in a virtual environment.

	Monday	Tuesday	Wednesday	Thursday	Friday
In-person	<b>20-minute center rotations:</b> <ul style="list-style-type: none"> <li>• Independent learning</li> <li>• Small-group instruction</li> </ul>	<b>Whole-class instruction</b>			<b>20-minute center rotations:</b> <ul style="list-style-type: none"> <li>• Independent learning</li> <li>• Small-group instruction</li> </ul>
Virtual			<b>20 minutes in Student program</b>	<b>Whole-class instruction via web conference</b>	

### Virtual Learning Model: Sample weekly schedule

Students learn in a virtual environment and communicate with their teacher through video conferencing.

	Monday	Tuesday	Wednesday	Thursday	Friday
Student-driven	<b>20 minutes in Student Program</b>		<b>20 minutes in Student Program</b>	<b>20 minutes with offline print materials</b>	<b>20 minutes in Student Program</b>
Teacher-led	<b>20 minutes small-group instruction via web conference</b>	<b>Small-group or whole-class instruction</b>	<b>20 minutes in Student Program</b>		<b>20 minutes small-group instruction via web conference</b>

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**Imagine Español**

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